



## Internship Application

### STUDENT INFORMATION (please type or print carefully)

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Sex:  Male  Female  Non-binary

Street Address: \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Parent or Guardian Name(s)/Phone Number: \_\_\_\_\_

Emergency Contact Name/Number/Relationship: \_\_\_\_\_

### EDUCATION INFORMATION

Name of Your Current School: \_\_\_\_\_

Status (circle one): HS - Soph, Jr., Sr. (Col/Univ.) - Fresh, Soph, Jr., Sr., Grad.

Do you have previous experience in archaeology?  Yes  No

If so, please describe your experience: \_\_\_\_\_

### STATEMENT OF INTEREST

Please include a brief statement of interest explaining why you would like to be an intern with the Fairfield Foundation. Describe how this program can help you obtain your educational and professional goals (1 page). Please elaborate on any prior archaeological or related experiences and let us know how you learned about the Fairfield Foundation. If you previously participated in a Fairfield Foundation Internship, please address how this internship will expand on that experience and your specific expectations for this internship.

### PREFERRED INTERNSHIP DATES

If you know what week(s) you are most interested in interning, please include them here: \_\_\_\_\_

*Please do not send a check reserving your internship until after you are scheduled.*

### HEALTH PROFILE

Interns may be exposed to significant heat and humidity and are expected to perform demanding physical labor -- such as shoveling, screening, and lifting heavy buckets (approx. 40 lbs). Conditions on the site are rustic. There is a portable toilet at the Fairfield archaeological site. We do not discourage anyone from applying, but please list any known *allergies, dietary restrictions, or medical conditions* that may affect your internship so that we can craft an experience best suited to advance your goals. \_\_\_\_\_

## **FOR-CREDIT INTERNSHIPS**

If you want to use this internship to fulfill requirements for an externship or independent study course through your high school or college/university, please describe your school program and any requirements (use more space if needed).

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## **FEES**

The Fairfield Foundation charges a \$200/week fee for each intern. Please include a check made payable to the Fairfield Foundation after you schedule the period of your internship. **PLEASE NOTE:** the fees *do not* cover personal expenses, such as food, personal items, or housing (see below). Interns are expected to cover these costs. The fee is fully refundable if the internship is cancelled more than two weeks prior to starting.

## **HOUSING AND TRANSPORTATION**

Housing is the responsibility of each intern, though the Fairfield Foundation is happy to recommend nearby lodging options. Host families are occasionally available at low or no cost, often on a first-come, first-served basis. Host families will often provide some meals and other needs, but interns should be prepared to cover their own personal expenses. Personal transportation is encouraged, but assistance with transportation to/from Gloucester and from your lodging to the lab/site may be available. Please contact us for more information.

## **FINANCIAL ASSISTANCE**

The Fairfield Foundation is committed to ensuring that all students have equal access to our internship program. To reduce or eliminate financial barriers we offer assistance that may include a waiver of the internship fee (\$200), assistance with transportation (up to \$300/internship), and/or housing (up to \$500/week). Assistance is dependent on available funding. BIPOC, economically disadvantaged, and first-generation college students are especially encouraged to apply. Please contact us for more information.

Send your completed application via email or mail to:

David Brown and Thane Harpole

Fairfield Foundation

P.O. Box 157

White Marsh VA 23183

804-815-1066

[fairfield@fairfieldfoundation.org](mailto:fairfield@fairfieldfoundation.org)